

## Low Port Centre Charges

### 1 April 2010 – 31 March 2011

Section 1: Residential Charges					
	West	Lothian	Other	Meals (see key below)	Outdoor Education Instruction
Duration of Stay	Student	Adult			
Mon - Fri	£ 127.00	£ 155.00	£ 208.00	B x 4, PL x 4 (Tue-Fri), D x 4, S x 4	2 instructed sessions per person
W/end (2 nights)	£ 58.00	£ 70.00	£ 92.00	SS on arrival, B x 2, L or PL x 2, D x 1, S x 1	1 instructed session per person
Daily Rate	£ 33.00	£ 40.00	£ 50.00	D & S on arrival, B & L or PL on departure	n/a

**Key: B = Breakfast, PL = Packed Lunch, L = Lunch, D = Dinner, S = Supper, SS = Sandwich Supper**

#### Notes for Section 1

- o Additional instructed sessions (which will incur further costs) may be negotiated at time of booking.
- o A minimum charge applies to all bookings, based on 15 paying persons.
- o A booking will be confirmed upon receipt of a non returnable deposit of £300 per week or £150 per half-week/weekend.
- o Bookings cancelled within 8 weeks of the start date will be charged 20% of the full cost. The full cost will be charged for cancellations received 2 weeks or less before the start date of the visit.
- o Free places are allocated to group leaders on a ratio of 1:10.
- o A discount will be offered for bookings between late November and early February.
- o Children under 5 with an accompanying adult will be charged 50% of the adult rate.
- o A supplement of £5 per person per night will be added to charges for adults requesting a single room.
- o A charge of £75 will be levied for all 'non emergency' call-outs to the duty maintenance assistant between the hours of 22.30 and 07.30.
- o Outdoor Education equipment may be available to DIY groups subject to leaders' qualifications and our agreed teaching ratios.
- o Low Port will provide a minibus for outdoor activities provided by Centre staff. The use of a minibus outwith this time is subject to availability and should be negotiated separately.

Section 2: Curricular Outdoor Education Charges		Section 3: Other Outdoor Education Charges		
<b>a) West Lothian occasional bookings (max 3 visits per pupil)*</b>	<b>Cost</b>			
Per pupil per instructed session (am or pm) April - October	£ 4.70	Emergency Aid	<u>At Low Port</u>	<u>At Own Venue</u>
Per pupil per instructed session (am or pm) November - March	£ 3.25		£ 51.25	£ 41.40
Per pupil per instructed day April - October	£ 6.30	HSE First Aid @ Work	<u>Initial</u>	<u>Refresher</u>
Per pupil per instructed day November - March	£ 4.50		£ 175.95	£ 117.10
Per instructor per extended day April - October	£109.80	Climbing Wall	<u>Adult</u>	<u>Concession</u>
Per instructor per extended day November - March	£ 76.80			
Self programming (DIY) per pupil per visit** April - March	£ 3.25	Induction	£ 20.60	£ 15.45
* A minimum group booking of 7 pupils applies, or National Governing Body ratio (whichever is lower).		Private lessons/other organisations - courses can be structured to suit your requirements. Sample packages and prices are available on request.		
<b>b) West Lothian block bookings (more than 3 visits per pupil), non WL schools, &amp; voluntary and charitable organisations</b>	<b>Cost</b>	<b>Other General Information</b>		
Per instructor per session	£ 94.50	Prices are reviewed annually in April.		
Per instructor per day	£ 189.00	<b>Minibus charges are currently £25.00 (Flat rate charge) + 16p per km / 25p per mile for fuel.</b>		
Per instructor per overnight	Price on app.	Concession referred to in Section 3 is offered to <18s, OAPs and those in receipt of jobseekers allowance.		
Climbing Wall instruction (2 hours)	£ 68.25	Equipment hire - price on application.		
Self programming (DIY) per pupil per visit**	£ 6.70	Please refer to our website for further details: <a href="http://www.lowportcentre.co.uk">www.lowportcentre.co.uk</a>		
**Equipment may be available to DIY groups subject to the leader's qualifications and experience, and to our agreed teaching ratios.				