

Low Port Centre Charges

1 April 2008 - 31 March 2009

Section 1: Residential Charges					
	West	Lothian	Other	Meals (see key below)	Outdoor Education Instruction
Duration of Stay	Student	Adult			
Mon - Fri	£ 118.50	£ 146.00	£ 191.00	B x 4, PL x 4 (Tue-Fri), D x 4, S x 4	2 instructed sessions per person
W/end (2 nights)	£ 54.00	£ 65.00	£ 83.00	SS on arrival, B x 2, L or PL x 2, D x 1, S x 1	1 instructed session per person
Daily Rate	£ 30.50	£ 37.00	£ 45.00	D & S on arrival, B & L or PL on departure	n/a

Key: B = Breakfast, PL = Packed Lunch, L = Lunch, D = Dinner, S = Supper, SS = Sandwich Supper

Notes for Section 1

- o Additional instructed sessions (which will incur further costs) may be negotiated at time of booking.
- o A minimum charge applies to all bookings, based on 15 paying persons.
- o A booking will be confirmed upon receipt of a non returnable deposit of £300 per week or £150 per half-week/weekend.
- o Bookings cancelled within 8 weeks of the start date will be charged 20% of the full cost. The full cost will be charged for cancellations received 2 weeks or less before the start date of the visit.
- o Free places are allocated to group leaders on a ratio of 1:10.
- o A discount will be offered for bookings between late November and early February.
- o Children under 5 with an accompanying adult will be charged 50% of the adult rate.
- o A supplement of £5 per person per night will be added to charges for adults requesting a single room.
- o A charge of £75 will be levied for all 'non emergency' call-outs to the duty maintenance assistant between the hours of 22.30 and 07.30.
- o Outdoor Education equipment may be available to DIY groups subject to leaders' qualifications and our agreed teaching ratios.
- o Low Port will provide a minibus for outdoor activities provided by Centre staff. The use of a minibus outwith this time is subject to availability and should be negotiated separately.

Section 2: Curricular Outdoor Education Charges		Section 3: Other Outdoor Education Charges		
a) West Lothian occasional bookings (max 3 visits per pupil)*	Cost			
Per pupil per instructed session (am or pm) April - October	£ 4.40	Emergency Aid	<u>At Low Port</u>	<u>At Own Venue</u>
Per pupil per instructed session (am or pm) November - March	£ 3.05		£ 43.70	£ 35.00
Per pupil per instructed day April - October	£ 5.90	HSE First Aid @ Work	<u>Initial</u>	<u>Refresher</u>
Per pupil per instructed day November - March	£ 4.15		£ 189.20	£ 99.60
Per instructor per extended day April - October	£103.00	Climbing Wall	<u>Adult</u>	<u>Concession</u>
Per instructor per extended day November - March	£ 72.00			
Self programming (DIY) per pupil per visit** April - March	£ 3.05	Induction	£ 15.00	£ 10.00
* A minimum group booking of 7 pupils applies, or National Governing Body ratio (whichever is lower).		Private lessons/other organisations - courses can be structured to suit your requirements. Sample packages and prices are available on request.		
b) West Lothian block bookings (more than 3 visits per pupil), non WL schools, & voluntary and charitable organisations	Cost	Other General Information		
Per instructor per session	£ 85.00	Prices are reviewed annually in April.		
Per instructor per day	£ 170.00	Please refer to pages 4 & 5 of the brochure for a list of the full range of activities and teaching ratios.		
Per instructor per overnight	Price on app.	Minibus charges are currently £28.50 for up to 4 hours and £39.50 for a full day. All + 16p per km / 25p per mile for fuel.		
Climbing Wall instruction (2 hours)	£ 61.00	Concession referred to in Section 3 is offered to <18s, OAPs and those in receipt of jobseekers allowance.		
Self programming (DIY) per pupil per visit**	£ 6.10	Equipment hire - price on application.		
**Equipment may be available to DIY groups subject to the leader's qualifications and experience, and to our agreed teaching ratios.		Please refer to our website for further details: www.lowportcentre.co.uk		